



Annual General Meeting Agenda 2023

Wednesday 11th January 2023

15:15 - 17:15, Crowne Plaza Hotel, Newcastle and via Zoom

1. To Note: Welcome and Introduction

Jonathan Atkinson, UK Chair, will outline the purpose of the AGM and explain how members can get involved.

2. To Note: Apologies for Absence

Andrew Cooper, UK Vice-Chair (Membership and Administration), will tell members who was not able to attend.

3. For Discussion and Approval: Minutes of AGM, 12th January 2022, and Matters Arising

Jonathan Atkinson, UK Chair, will ask members to comment on activity at last year's AGM, and will ask members to vote on these minutes as a true and accurate record of the meeting.

4. For Discussion and Approval: Executive Officer Reports

The HELOA Executive will outline what they, their teams, the committees, and Groups, have done this year.

4.1. Jonathan Atkinson, UK Chair, and the UK Committee

4.2. Jack Clare, UK Vice-Chair (Partnerships), and team

4.3. Amanda Kenningley, UK Vice-Chair (Group Development) and the HELOA Groups

4.4. Andrew Cotterill, UK Vice-Chair (Communications), and team

4.5. Andrew Cooper, UK Vice-Chair (Membership and Administration)

4.6. Kate Filimon, UK Vice-Chair (Governance and Policy)

4.7. Reena Kaur, UK Vice-Chair (Training), and team

Jonathan Atkinson, UK Chair, will ask members to adopt the reports as one and vote to agree that they are fair and accurate.

5. To Note: Report on the Election and Appointment of Officer Posts

Kate Filimon, UK Vice-Chair (Governance and Policy) will tell members who was elected or appointed to committees this year.

5.1. Elected Officers

5.2. Appointed Officers

Kate Filimon, UK Vice-Chair (Governance and Policy) will invite the meeting to adopt the elected and appointed officers of the association.

6. For Discussion and Approval: HELOA Office Report

Jonathan Atkinson, UK Chair, will tell members what has happened this year in the HELOA Office, and will invite members to vote to approve the report of the HELOA office.

7. For Discussion and Approval: Hosting AGM

Andrew Cooper, UK Vice-Chair (Membership and Administration), will ask members to comment and vote on the proposed motion: Trial AGM decoupled from National conference. As this decision does not amend the constitution, it will be passed by a simple majority of votes cast.

8. For Discussion and Approval: Officer Report and Financial Proposals for 2022/23

Fiona Curry, UK Vice-Chair (Finance), will update members on the following items:

8.1. Completed accounts for the 2021/2022-2023 financial year

8.2. Provisional accounts for the 2023/24 financial year

8.3. Proposed membership costs

8.4. Proposed budget

8.5. Proposed auditor

Fiona Curry will ask members to vote to agree that the report and accounts are fair and accurate and to approve the proposals.

9. For Discussion and Approval: Honorary Membership and Commendations of Contribution

Andrew Cooper, UK Vice-Chair (Membership and Administration), will ask members to consider and vote on any nominations which have been received.

10. For Consideration: Any Other Business

Jonathan Atkinson, UK Chair, will ask members if there is anything else they would like to discuss.

11. To Note: Confirmation of provisional date of 2024 AGM - 10th January 2024

Jonathan Atkinson, UK Chair, will formally tell members the date of the next HELOA AGM and confirm the provisional venue.