



Annual General Meeting Agenda 2022

Wednesday 12th January 2022

15:15 - 17:15, Carden Park Hotel and via Zoom

1. To Note: Welcome and Introduction

Jonathan Atkinson, UK Chair, will outline the purpose of the AGM and explain how members can get involved.

2. To Note: Apologies for Absence

Andrew Cooper, UK Vice-Chair (Membership and Administration), will tell members who was not able to attend.

3. For Discussion and Approval: Minutes of AGM, 13 January 2021, and Matters Arising

Jonathan Atkinson, UK Chair, will ask members to comment on activity at last year's AGM, and will ask members to vote on these minutes as a true and accurate record of the meeting.

4. For Discussion and Approval: Executive Officer Reports

The HELOA Executive will outline what they, their teams, the committees, and Groups, have done this year.

4.1. Jonathan Atkinson, UK Chair, and the UK Committee

4.2. Jack Clare, UK Vice-Chair (Partnerships), and team

4.3. Amanda Kenningley, UK Vice-Chair (Group Development) and the HELOA Groups

4.4. Andrew Cotterill, UK Vice-Chair (Communications), and team

4.5. Andrew Cooper, UK Vice-Chair (Membership and Administration)

4.6. Kate Filimon, UK Vice-Chair (Governance and Policy)

4.7. Reena Kaur, UK Vice-Chair (Training), and team

Jonathan Atkinson, UK Chair, will ask members to adopt the reports as one and vote to agree that they are fair and accurate.

5. To Note: Report on the Election and Appointment of Officer Posts

Kate Filimon, UK Vice-Chair (Governance and Policy) will tell members who was elected or appointed to committees this year.

5.1. Elected Officers

5.2. Appointed Officers

Kate Filimon, UK Vice-Chair (Governance and Policy) will invite the meeting to adopt the elected and appointed officers of the association.

6. For Discussion and Approval: HELOA Office update

Jonathan Atkinson, UK Chair, will tell members what has happened this year in the HELOA Office, and will invite members to vote to approve the report of the HELOA office.

7. For Discussion and Approval: UK Chair extension

Jonathan Atkinson, UK Chair, will ask members to comment and vote to the proposed motion. The decision shall be taken by a simple majority of votes cast at the meeting.

8. For Discussion and Approval: Officer Report and Financial Proposals for 2021/22

Michelle Terrell, UK Vice-Chair (Finance), will update members on the following items:

- 8.1. Completed accounts for the 2020/2021-2022 financial year
- 8.2. Provisional accounts for the 2022/23 financial year
- 8.3. Proposed membership costs
- 8.4. Proposed budget
- 8.5. Proposed auditor

Michelle Terrell will ask members to vote to agree that the report and accounts are fair and accurate and to approve the proposals.

9. For Discussion and Approval: Honorary Membership and Commendations of Contribution

Andrew Cooper, UK Vice-Chair (Membership and Administration), will ask members to consider and vote on any nominations which have been received.

10. For Consideration: Any Other Business

Jonathan Atkinson, UK Chair, will ask members if there is anything else they would like to discuss.

11. To Note: Confirmation of Date of 2023 AGM & Conference - 11th January 2023

Jonathan Atkinson, UK Chair, will formally tell members the date of the next HELOA AGM and confirm the provisional venue.