

UK Committee (UKC) Annual Report 2021

UKC Overview

The Association is overseen by an Executive Committee (Exec) who typically meet three times per year, and who report into the UKC. Trustees of HELOA are the Executive and Group Chairs.

Committee and the Group Chairs. For 2021, this consisted of the following elected officers:

Executive Committee: UK Chair: Jonathan Atkinson (Liverpool)	UK Vice-Chair (Finance): Michelle Terrell (Edinburgh)
UK Vice-Chair (Membership and Administration): Steven Walsh (Hope) then Andrew Cooper (LJMU)	UK Vice-Chair (Communications): Rebecca Montgomery (Edge Hill) then Andy Cotterill (Keele)
UK Vice-Chair (Partnerships): Rebecca Hollington (Wolverhampton) then Jack Clare (Wolverhampton)	UK Vice-Chair (Training): Reena Kaur (Gloucestershire)
UK Vice-Chair (Group Development): Amanda Kenningley (Huddersfield)	UK Vice-Chair (Governance and Policy): Jo Marchant (King's) then Kate Filimon (Huddersfield)

Group Chairs

Anglia: Rachel Cox (Cambridge) then Stephanie Jong (UEA)	London: Becky Robson (Roehampton) then Ashleigh Hope (Guildhall)
Cymru / Wales: Rebecca Bowen (South Wales) then Andy Jackson (South Wales)	Midlands: Dylan Cozens (Coventry)
North East, Yorkshire, & the Humber: Jen Barton (Durham)	North West & Northern Ireland: Chris Mullen (Edge Hill)
South East: Steph Coogans (Chichester)	South West: Rebecca Oliver (Bournemouth)
Scotland: Grant Cullen (Napier)	

The UK Committee (UKC) also comprises non-voting members in the following areas:

- Conference and Training Managers
- Marketing and Web Managers
- Finance Managers
- Partnership and Engagement Managers.

Other invited members also attend such as group VCs when relevant.

HELOA operates an office at Edge Hill University, which is managed by Dawn McClintock and is supported by Louise Povey.

Business of the UKC

To meet at least three times per year and discusses business relating to the management and governance of the Association. Decisions taken by Trustees (all elected members of the UKC) are communicated back to membership via Group meetings, and through the HELOA communication channels. Committee meetings are also an opportunity for the membership to feed issues into the committee for discussion and resolution. UKC Trustees, as the main decision-making body of the Association, reports to members via the AGM each year. Minutes of Committee meetings are available to members.

UKC Business and developments.

The Executive committee has continued to meet each month to ensure the continued support and sharing of information on a frequent basis. This has allowed us to monitor the progress the organisation has made against its objective and balance the workload across the different areas of the organisation to ensure our aims are achievable and we are able to sustain the efforts required.

As a UKC we have created a new strategy and reviewed our mission, aims and values statements. This document informs the Organisation Development Plan (ODP) which each area of the organisation adds too. The objectives laid out in the ODP (specific tasks that we achieve to meet our strategy) are informed by our discussions across the UKC. We have continued to meet as a group of trustees and appointed officers quarterly and achieved our first hybrid meeting in September. Our plan is to meet in person with hybrid options twice a year and meet on other occasions virtually.

Our key developments this year have been:

- Created a new strategy for 2021-2023.
- Created new objectives within the organisation development plan. A key aspect in supporting the exec members, especially for those starting a new role.
- Electing, appointing and supporting a large number of new members to roles within the UKC and appointed roles. Supporting the implementation of their new ideas and innovations.
- Collating and supporting the introduction of associate members and adapting the administrative processes and support mechanism to suit our new membership.

- Continued due diligence over our legal and fiscal duties to ensure the organisation is both financially viable, and working towards our charitable aims, during a time of ongoing change and challenge.

Please take your time in reviewing the individual reports for our Exec Vice-Chairs and the Office, as well as reviewing the financial reports. This information will give you detailed understanding of how HELOA is organised and how we have developed in the last year.

Conclusion

Across the UKC there have been numerous innovations, continued adaptability and, most importantly, willingness to collaborate and support each other in times of need. New members have brought fresh ideas and strong voices to the table, existing members have embraced ongoing change and welcomed the energy and enthusiasm that drives our success.

Reflecting on our achievements of the past year has generated great conversation about how to achieve more in 2022. The question of how we will do this has resulted in a focus on communication, engagement and collaboration. I encourage institutions, groups and all members to share your thoughts on how we can best continue to support students in making informed choices. The start of a new year is a great opportunity to renew our commitments to collaborative working to ensure we continually improve how we support those we engage with.

Jonathan Atkinson

UK Chair