



## Group Development Annual Report 2019

One of my key priorities since beginning in post has been to support creativity and encourage opinion at group level, both vital in achieving the strategic priorities for the organisation in terms of ensuring members are contributing to the foundations of HELOA and supporting its evolution as the sector continues to diversify.

Work at regional level shows that 2018 has been a strong year for groups. Relative stability within committees has allowed a momentum shift from a period of change during 2017 to the implementation of innovative and creative ideas that reflect a stronger member voice. The regional reports speak for themselves however you will see a great range of activity, utilising expertise from across the membership, the wider sector and beyond.

Whilst there have been a large number of positive activities at group level this year it is important to remain alert to feedback. With this in mind a number of small changes were made in 2018 which should allow regional groups to build on the fantastic work already being done but with a larger member audience.

Attendance at meetings has been encouraging with the numbers of members attending generally increasing and approximately 72% of institutions nationally engaging regularly throughout the year. However this can vary on the time of year and by region. Previously groups had been asked to schedule regional meetings at specific times in order to enable greater member input into UKC, however on occasion this has been to the detriment of meeting attendance. Group committees now have the freedom to schedule dates for when they feel they will be best attended, provided they meet at least three times per year. Updates and communications to / from UKC will still be provided to members via group chair newsletters.

There was no group chair development day during 2018. Instead the time spent at UKC is utilised more effectively by having pre-set areas for discussion, regional updates and a forum for problem solving and sharing best practice. There has been no negative impact by removing the development day, which has also saved additional organisation funds that can be reinvested elsewhere.

One of the biggest challenges at group level is filling committee roles. Most positions that became vacant this year were filled at the first attempt, including two group chairs however others, particularly VC admin posts were slightly harder to fill. To try and increase exposure of both UK and group committee roles during 2018 group committee members were invited to attend a UKC meeting, which provided an invaluable opportunity to network with their regional counterparts and share ideas but also experience what it is like to hold a UK level post. Secondly I led a review of regional committee posts to determine whether they still remained fit for purpose. As a result, the VC Admin post has been renamed VC Memberships and Communications, placing greater emphasis on communicating meeting information rather than note taking!

Finance wise, the change in allocation of funds made in 2017 has shown a positive impact with additional funds being allocated for innovative ideas for example First Aid training. One slight change has been made to remove the £150 per meeting contribution for refreshments and catering at regional meetings. Due to the increasing number of members attending meetings it was felt that £150 was simply not enough particularly at some of the larger training days. Instead groups will be able to bid for up to £2000 per year to support these costs in a more effective way and placing less pressure on host institutions to fund catering in a financially difficult climate.

To conclude, there are a number of thanks I would like to give:

Firstly to the group chairs and committees. Thank you for putting yourself forward; for being creative, knowledgeable and committed to your roles, thank you for your feedback and opinions and being fantastic advocates of HELOA and really ensuring that members are not only kept informed but also have a huge say in the running of the organisation and the opportunities that are available. To Louise Carr and Rupa Lakhani who have stepped down from their roles as group chair this year, thank you for the hard work and dedication that you have given to your regions.

Final thanks must also go to Amandip Bisel who completed her term as Vice Chair (Group Development) Amandip was instrumental in steadying the group ship during a period of change for HELOA and implemented many robust processes to ensure that group committees are well supported.

**Helen Walker**  
**HELOA Vice-Chair (Group Development)**  
**January 2019**

## HELOA Anglia Annual Report 2019

### Group Committee Officers

Committee Position	Name	Institution
Chair	Rachel Cox	University of Cambridge
Vice Chair (Training)	Scott Knight	University of East Anglia
Vice Chair (Administration)	Vacant	

### 2018 Group Meetings

<b>Date of Meeting</b>	<b>18<sup>th</sup> May 2018</b>
<b>Location</b>	<b>University of Suffolk</b>
<b>Number of Attendees / Institutions</b>	<b>24 members from 6 institutions</b>
<b>Summary of activity</b>	<ul style="list-style-type: none"> <li>• Anglia meeting</li> <li>• Careers strategy update from Anglia Enterprise Advisor Network</li> <li>• Teacher panel</li> </ul>

<b>Date of Meeting</b>	<b>14<sup>th</sup> September 2018</b>
<b>Location</b>	<b>University of Cambridge</b>
<b>Number of Attendees / Institutions</b>	<b>22 members from 6 institutions</b>
<b>Summary of activity</b>	<ul style="list-style-type: none"> <li>• Anglia meeting</li> <li>• Session on Access to HE and barriers to learning</li> <li>• UniTasterDays</li> <li>• FindaUniversity session on postgraduate loans</li> </ul>

<b>Date of Meeting</b>	<b>6<sup>th</sup> / 7<sup>th</sup> December 2018 (Anglia Conference)</b>
<b>Location</b>	<b>UEA</b>
<b>Number of Attendees / Institutions</b>	<b>20 members from 8 institutions</b>
<b>Summary of activity</b>	This meeting was included in the programme for the first HELOA Anglia conference which included a full 2 day programme of training.

### UCAS Conventions held in the region:

- Bedfordshire
- Cambridge
- Essex
- Norfolk
- Suffolk

**Publications/Events (if any)**

N/A

**Challenges**

Travel time to meetings continues to be a challenge due to the distance between venues in our region, though attendance at meetings has still been good this year.

**Special Mentions**

Thank you to Hannah Owens who recently stepped down from her VC (administration) role as she's started a PhD. She will be hugely missed in the group! A particular thanks to Scott for putting together a strong training programme for our conference.

**Finance**

HELOA UK provides a funding pot that group chairs can bid on to support regional activity. In 2018 the Anglia Group used this money for the following:

<b>Purpose</b>	<b>Amount</b>
Regional Conference accommodation (one night)	£935
Regional conference speaker costs	£435.90
Regional conference catering	£628.84
Anglia Committee Planning meeting travel	£58.05
Speaker thank you presents	£18.05
<b>HELOA Merchandise</b>	<b>£111.60</b>
<b>Total committed spend to date:</b>	<b>£2187.44</b>

**Future Plans****Dates for 2019 Regional Meetings:**

May (date tbc) – University of Hertfordshire

September (date tbc) – Anglia Ruskin University (Chelmsford campus)

December (date tbc) – University of Suffolk

**HELOA Anglia Membership**

Following the national membership update at the end of 2018, the HELOA Anglia Group currently has 82 individual members across nine member HEIs:

<b>List of Regional institutions</b>	
Anglia Ruskin University	University of East Anglia
Colchester Institute	University of Hertfordshire
Norwich University of the Arts	University of Suffolk
University of Bedfordshire	Writtle University College
University of Cambridge	

**Rachel Cox**  
**HELOA Anglia Chair**  
**December 2018**

## HELOA London Group Annual Report 2018

### Group Committee Officers

Chair:	Rupa Lakhani, UCL, <a href="mailto:r.lakhani@ucl.ac.uk">r.lakhani@ucl.ac.uk</a> , August 2017 – December 2018 (outgoing)
Vice Chair (Administration):	Rebecca Robson, Brunel University, October 2016 – December 2018 (Outgoing Vice-Chair – incoming Chair for January 2019)
Vice Chair (Training):	Ashleigh Hope, January 2018
Vice Chair (Training):	Krishna Maroo, October 2018

### 2018 Group Meetings:

<b>Date of Meeting</b>	<b>17<sup>th</sup> May 2018</b>
<b>Location</b>	<b>Queen Mary University of London</b>
<b>Number of Attendees / Institutions</b>	<b>35 members</b>
<b>Summary of activity</b>	<ul style="list-style-type: none"> <li>• Icebreakers</li> <li>• Interactive knowledge session</li> <li>• Regional meeting</li> </ul>

<b>Date of Meeting</b>	<b>17<sup>th</sup> July 2018</b>
<b>Location</b>	<b>Kings College London</b>
<b>Number of Attendees / Institutions</b>	<b>29 attendees</b>
<b>Summary of activity</b>	<ul style="list-style-type: none"> <li>• HE Awareness day for Looked after Children</li> <li>•</li> </ul>

<b>Date of Meeting</b>	<b>21<sup>st</sup> September 2018</b>
<b>Location</b>	<b>Middlesex University</b>
<b>Number of Attendees / Institutions</b>	<b>20 members</b>
<b>Summary of activity</b>	<ul style="list-style-type: none"> <li>• Icebreakers</li> <li>• Interactive knowledge session</li> <li>• Regional meeting</li> </ul>

<b>Date of Meeting</b>	<b>11<sup>th</sup> December 2018</b>
<b>Location</b>	<b>UCL</b>
<b>Number of Attendees / Institutions</b>	<b>25 members</b>
<b>Summary of activity</b>	<ul style="list-style-type: none"> <li>• Icebreakers</li> <li>• Interactive knowledge session</li> <li>• Regional meeting</li> </ul>

### UCAS Conventions held in the region:

- East London, London , South London, West London

### Publications/Events/Activity

Date	Event	Details
17th May 2018	HELOA London Training & Development Day	Host: Queen Mary University of London 35 Attendees
17 <sup>th</sup> July 2018	HELOA London HE Awareness Day for Looked after Children and Care Leavers	Kings College London

### Developments

- Our third annual Training & Development day proved to be a huge success with 35 attendees. Feedback from the event was exceedingly positive with 100% of attendees voting to continue the CPD day and annually attributing part of the London group budget to it.
- The fifth annual HE Awareness Day for Looked after Children (LAC) and Care Leavers took place in July at Kings College London. This event had to be rescheduled due to not having enough sign-ups initially, however once rescheduled we received 29 attendees on the day. 11 were students and 12 were adults. The event was attended by LAC, care leavers and social workers. 9 different London Institutions were involved in running and delivering the event; Brunel University London, City, University of London, Goldsmiths University, King's College London, London Metropolitan University, Middlesex University, Queen Mary University of London, UCL, University of Roehampton
- Running the HE Awareness Day event in July was more successful than in October during care leavers week which is when we traditionally held the event; with more bookings and a higher number of attendees. The recommendation is to run it again in the summer term rather than autumn, going forwards. This decision was made to alleviate several challenges and will allow for more time to plan, coordinate and meet as a committee to execute the event in a timelier manner. It will also alleviate the current clash with other events which also take place during National Care Leavers Week and instead allow HELOA to advertise the event nationally during this week.

### Challenges

- Traditionally, spending our entire budget has been a challenge, however we've managed to spend most of it this year so we have improved on this front. We also feel we will be able to spend the budget for next year as much of the cost of the HE Awareness Day for Care Leavers will be coming out of the 2019 budget. The spending on the event this year was incredibly higher due to reimbursing travel costs and the host HEI claiming all the costs where previously some host HEI's would not. We expect around £800 to be charged to our 2019 budget for the event from July 2018.
- We've had several transition periods this year. One VC Training Officer had to cut his term short which left the committee with less individuals. The committee has also had three job changes which has caused some impact in ability to dedicate time to HELOA, however the committee has done very well to stay on top of their responsibilities, and these changes have largely gone unnoticed by members. We are also currently in a transition period of a new Chair taking over from January 2019. Overall, the 2018 year has been full of transitions but the committee has been very resilient and have endeavoured to work efficiently as a team.
- The biggest challenge for the London committee has been collaboration with the HELOA London UCAS Working Group Rep. We have worked throughout the year to clarify expectations and responsibilities. The HELOA London UCAS Rep stepped down from his role in October 2018. We have held off on replacing this role until 2019 to allow for the HELOA UCAS Working Group and HELOA UKC to sign off on the terms of reference for the working group and for a role descriptor to be advertised for the post. The London Committee has spoken at length about integrating the new London UCAS Rep into the HELOA London Committee and will be advertising the role as a committee role as soon as the role descriptor has been finalised.

### Special Mentions

As I step down as chair, I would like to say a special thank you to Becky, Ashleigh, Daniel and Krishna for all their hard work. I would also like to thank them for the support they've provided me as Chair and for making the role so enjoyable. I have no doubt that Becky will excel in her new role as London Chair and that the new committee will be strong.

### Finance

HELOA London Group bid for and received an allocation of £2,000 to spend on group projects and meeting catering. For 2018-19 the London Group used this money for the following:

Purpose	Amount
Lanyards and HELOA tote bags	£277.44
London Group Christmas Networking	£150
KCL Reimbursement of LAC Event costs	£889.20
<b>Total committed spend to date:</b>	<b>£1316.64</b>

### Future Plans

- Training & Development day is planned for May 2019 – to be confirmed with new committee.
- Meeting dates will be scheduled in February 2019 with the new HELOA London Committee.

### HELOA London Membership

Following the national membership update at the end of 2018, the HELOA London Group currently has approximately 194 members across 18 HEIs:

List of Regional institutions	
City University of London	Coventry University
Goldsmiths University of London	Imperial College London
King's College London	Kingston University
London Metropolitan University	London School of Economics and Political Science
London Southbank University	Middlesex University
Queen Mary University of London	SOAS University of London
St Mary's University College Twickenham	UCL
University of Roehampton	University of East London
University of West London	University of Westminster

**Rupa Lakhani**  
**HELOA London Chair (Outgoing)**  
**January 2019**

## HELOA Midlands Annual Report 2019

### Group Committee Officers

<b>Committee Position</b>	<b>Name</b>	<b>Institution</b>
<b>Chair</b>	Elliot Newstead	University of Leicester
<b>Vice Chair</b> (Administration)	Jonathan Niewiadomski	Keele University
<b>Vice Chair</b> (Training and Partnerships)	Emma Clowes	University of Derby
<b>Vice Chair</b> (Training and Partnerships)	Julian Robertson	University of Leicester
<b>Web and Marketing Officer</b>	Rowan Triffitt	Nottingham Trent University

### 2018 Group Meetings

<b>Date of Meeting</b>	<b>13<sup>th</sup> February 2018</b>
<b>Location</b>	<b>Bishop Grossesteste University</b>
<b>Number of Attendees / Institutions</b>	<b>24 attendees, 14 institutions</b>
<b>Summary of activity</b>	<p>First of the restructured group meetings of 2018 to focus on a greater training and development platform with longer meeting time to incorporate lunch.</p> <p>Morning was formed of small group discussions around a range of topics including UCAS, HELOA training events, HELOA partnerships and GDPR which followed on with a specific session all around GDPR in the afternoon.</p> <p>Feedback on the new structure of meetings seemed very positive.</p>

<b>Date of Meeting</b>	<b>18<sup>th</sup> May 2018</b>
<b>Location</b>	<b>University of Derby</b>
<b>Number of Attendees / Institutions</b>	<b>36 attendees, 14 institutions</b>
<b>Summary of activity</b>	<p>Our annual Midlands 'Networking and Development Day' provided opportunities for members to more informally meet with colleagues from across the region with HELOA-related discussion points but also a quiz, round table discussions about events, materials and Primary/Pre-16 Outreach.</p>

<b>Date of Meeting</b>	<b>4<sup>th</sup> September 2018</b>
<b>Location</b>	<b>University of Birmingham</b>
<b>Number of Attendees / Institutions</b>	<b>51 attendees, 17 institutions</b>
<b>Summary of activity</b>	The annual Midlands Training Day was again very successful with a fantastic range of keynote sessions (UCAS and QS Enrolment Solutions) and breakout workshops including talks on the IB, Finance for Care Leavers and Behavioural Insights as well as a student panel centred around Clearing.

<b>Date of Meeting</b>	<b>2nd November 2018</b>
<b>Location</b>	<b>Staffordshire University</b>
<b>Number of Attendees / Institutions</b>	<b>35 attendees, 15 institutions</b>
<b>Summary of activity</b>	The November meeting has excellent attendance despite the very busy time of year and was geared primarily around developing ambassador schemes and subject-specific outreach in schools. David Hollis (Loughborough University) ran an interactive session on 'Subject in a Box' which won the HELOA Best Practice and Innovation Award in 2018. Midlands members were tested on their rocket building skills with...mixed success!

<b>Date of Meeting</b>	<b>12<sup>th</sup> December 2018</b>
<b>Location</b>	<b>University of Leicester</b>
<b>Number of Attendees / Institutions</b>	<b>21 attendees, 10 institutions</b>
<b>Summary of activity</b>	The shortest of the meetings in the year to allow for the Midlands Christmas meal but productive discussions on looking back at 2018, an update from the UCAS working group as well as members making their HE predictions for 2019. All to be revealed at the equivalent meeting next year!

**UCAS Conventions held in the region:**

- East Midlands
- Birmingham
- Staffordshire
- Lincolnshire
- Hereford and Worcester



### Publications/Events

- Friday 18 May – Networking and Development Day provides more of an informal training opportunity to meet colleagues from across institutions as well as discuss topics relevant to members’ roles within their organisations
- Tuesday 4 September – Midlands Training Day is the group’s main training event of the year containing external keynotes as well as a range of breakout sessions
- HELOA Midlands Open Days poster distributed nationally (using NTU’s distribution list) containing dates of all institutions to meet the print deadline of end of February

### Challenges

It has been a relatively smooth year for the Midlands Group with committee members present throughout, new structures of meetings going down well with members and membership engagement at meeting being excellent. The main challenge would probably be on the catering front and having to get quite creative to ensure budgets were met whilst providing more catering than in previous years to fit the new meeting structure. I’m glad to inform Midlands members that this challenge shouldn’t arise in 2019 given a change in budget submission guidelines from UKC.

### Special Mentions

I think this year has been outstanding for the Midlands from a training and development perspective so I’d like to give special mentions to Emma Clowes and Julian Robertson, the two Vice Chairs (Training and Partnerships) for the Midlands group. There has been great variety in the sessions allowing members from all different HE roles to get involved and the interactive sessions have been fantastic to add to Midlands meetings. Thanks guys and Julian, enjoy Canadian life from March 2019!

### Finance

HELOA UK provides a funding pot that group chairs can bid on to support regional activity. In 2018 the Midlands Group used this money for the following:

<b>Purpose</b>	<b>Amount</b>
Catering for Group Meetings	£450
Catering for Training Day/Networking Day	£1,500
HELOA Midlands Open Day poster design and distribution	Costs TBC
Merchandise for HELOA Midlands members at training days/events	Costs TBC
<b>Total committed spend to date</b>	<b>2848.59</b>
:	

### Future Plans

#### Dates for 2019 Regional Meetings:

- Tuesday 19 February, University of Wolverhampton
- Friday 17 May, Loughborough University (HELOA Midlands Networking + Development Day)
- Tuesday 10 September, Coventry University (HELOA Midlands Training Day)
- Tuesday 29 October, University of Warwick
- Thursday 12 December, Nottingham Trent University

**HELOA Midlands Membership**

Following the national membership update at the end of 2018, the HELOA Midlands Group currently has 247 individual members across 21 member HEIs:

<b>List of Regional institutions</b>	
Aston University	University of Leicester
University College Birmingham	University of Lincoln
University of Birmingham	Loughborough University
Bishop Grosseteste University	Newman University
Birmingham City University	University of Northampton
Coventry University	Nottingham Trent University
CU Coventry	University of Nottingham
De Montfort University	Staffordshire University
University of Derby	University of Warwick
Harper Adams University	University of Wolverhampton
Keele University	University of Worcester

**Elliot Newstead**  
**HELOA Midlands Chair**  
**December 2018**

## HELOA North East, Yorkshire & Humber Annual Report 2019

### Group Committee Officers

Committee Position	Name	Institution
<b>Chair</b>	Amanda Kenningley	University of Huddersfield
<b>Vice Chair</b> Administration	Jennifer Barton	Durham University
<b>Vice Chair</b> Training & Partnerships	Amy Wilson	Leeds University
<b>Vice Chair</b> Training & Partnerships	Vacant	Vacant

### 2018 Group Meetings

<b>Date of Meeting</b>	<b>8<sup>th</sup> February 2018</b>
<b>Location</b>	<b>University of Sunderland</b>
<b>Number of Attendees / Institutions</b>	<b>20 attendees from 14 institutions</b>
<b>Summary of activity</b>	Regional meeting. Student Finance update (SLC). Classroom management training.

<b>Date of Meeting</b>	<b>15<sup>th</sup> May 2018</b>
<b>Location</b>	<b>Leeds University</b>
<b>Number of Attendees / Institutions</b>	<b>27 attendees from 15 institutions</b>
<b>Summary of activity</b>	Regional meeting. Group discussion – UCAS events. Uni Taster Days research session. GDPR training.

<b>Date of Meeting</b>	<b>12<sup>th</sup> September 2018</b>
<b>Location</b>	<b>University of Huddersfield</b>
<b>Number of Attendees / Institutions</b>	<b>21 attendees from 10 institutions</b>
<b>Summary of activity</b>	Regional meeting. Group discussion – future HELOA meetings/training ideas. Social media training (external provider).

<b>Date of Meeting</b>	<b>10<sup>th</sup> December</b>
<b>Location</b>	<b>York St John University</b>
<b>Number of Attendees / Institutions</b>	<b>26 attendees from 16 institutions</b>
<b>Summary of activity</b>	Regional meeting. Survey results – future HELOA meetings. Pre-16 engagement training. EPQ Training (external provider).

**UCAS Conventions held in the region:**

- Tees Valley
- Tyneside
- Humberside
- North & West Yorkshire
- Sheffield

**Publications/Events (if any)**

N/A

**Challenges**

We have struggled with a very thinly spread committee this year, with a Chair & VC (Admin) present, and one VC (Training) who has been on maternity leave and another position for VC (Training) that has gone out twice without any nominations. We still need an additional VC (Training), however our current VC (Training), Amy Wilson is due to return from maternity leave in the New Year, so this should alleviate some of the pressure.

**Special Mentions**

I would like to thank the regional members for welcoming me into my role as Chair this year. I would like to thank them for being honest in the group discussion about how they would like future meetings to run and also thanks to the 50 members who responded to my poll about the same subject. This input will ensure I try to make the meetings as interesting and accessible as possible for all involved.

**Finance**

HELOA UK provides a funding pot that group chairs can bid on to support regional activity. In 2018 the North East, Yorkshire & Humber Group used this money for the following:

<b>Purpose</b>	<b>Amount</b>
Training	£1343.52
<b>Total committed spend to date</b>	<b>£1343.52</b>

## Future Plans

We have a number of suggestions for 2019 meetings, which include:

- U-Explore session reporting on student aspirations and career goals etc.
- Working with parents
- Higher Degree Apprenticeships

### Dates for 2019 Regional Meetings:

- Tuesday 5<sup>th</sup> February – Leeds College of Music
- May – CU Scarborough, date TBC
- September – University of Bradford, date TBC
- December – Leeds Arts University, date TBC

### HELOA North East, Yorkshire & Humber Membership

Following the national membership update at the end of 2018, the HELOA North East, Yorkshire & Humber. Group currently has 270 individual members across 19 member HEIs:

List of regional institutions	
Bradford College	Coventry University - Scarborough Campus
Durham University	Leeds Arts University
Leeds Beckett University	Leeds College of Music
Leeds Trinity University	Newcastle University
Northumbria University	Sheffield Hallam University
Teesside University	York St John University
University of Bradford	University of Huddersfield
University of Hull	University of Leeds
University of Sunderland	University of Sheffield
University of York	

**Amanda Kenningley**  
**HELOA North East, Yorkshire and Humber Chair**  
**December 2018**

## HELOA North West & Northern Ireland Annual Report 2019

### Group Committee Officers

Committee Position	Name	Institution
Chair	Jonathan Atkinson	University of Liverpool
Vice Chair Administration	Jamie Graney	University of Liverpool
Vice Chair Training and Partnership	Chris Mullen	Edge Hill University
Vice Chair Training and Partnership	Nadine Shanahan	Edge Hill University

### 2018 Group Meetings

<b>Date of Meeting</b>	<b>25<sup>th</sup> January 2018</b>
<b>Location</b>	<b>Annual conference</b>
<b>Number of Attendees / Institutions</b>	<b>32 attendees</b>
<b>Summary of activity</b>	Round the table discussions of WP, Recruitment and HE sector including UCAS and TEF

<b>Date of Meeting</b>	<b>10<sup>th</sup> May 2018</b>
<b>Location</b>	<b>Edge Hill University</b>
<b>Number of Attendees / Institutions</b>	<b>40 attendees from 14 institutions</b>
<b>Summary of activity</b>	Introduction by host / chair update Introduction to CourseMatch – Chris Worsley SFE update WP project group discussion Intro to UniTasterDays

<b>Date of Meeting</b>	<b>6th September 2018</b>
<b>Location</b>	<b>University of Cumbria (Lancaster Campus)</b>
<b>Number of Attendees / Institutions</b>	<b>45 attendees from 12 institutions</b>
<b>Summary of activity</b>	Host introduction / Chair update Ucas working group update TEF – what is it – Lana Orr, EHU SFE update Classroom Management – Charlotte Wraith, Teach First. Social media engagement, Chris Mullen & Jamie Graney

<b>Date of Meeting</b>	<b>6<sup>th</sup> December 2019</b>
<b>Location</b>	<b>University of Manchester</b>
<b>Number of Attendees / Institutions</b>	<b>50 attendees from 16 institutions</b>
<b>Summary of activity</b>	Host Introduction / Ice Breaker/ Chair Update The Art of Being Brilliant – Kev House SFE Update – Jon Legg NCOP Project Update – Amber Weldon, Shaping Futures Teachers and Advisers Panel – Various Developing Interactive Outreach – Jess Richmond and James Gallagher – Future U Gastby Benchmarks – Sophie Hope – Careers and Enterprise Company

**UCAS Conventions held in the region:**

- Manchester
- Lancashire
- Merseyside
- Cumbria
- Northern Ireland

**Publications/Events:**

UK University Search Manchester and Liverpool  
Big Bang NW – allaboutstem

**Challenges**

Finding hosts to accommodate our increasing numbers and split sessions.  
Catering for a lunch for larger numbers.

**Special Mentions**

Jessica Richmond for an outstanding three years of VC administration support, extremely efficient and enthusiastic in her role.

Anna Wooley for fantastic contribution and VC Training and Partnership, bringing in new contacts and ideas to create engaging sessions and appealing to more members than ever before.

Louise Carr as Group Chair, for her commitment to and leadership of the group over 3 years, overseeing all meetings and representing the region on a national level.

## Finance

HELOA UK provides a funding pot that group chairs can bid on to support regional activity. In 2018 the North West and Northern Ireland Group used this money for the following:

Purpose	Amount
Host institute reimbursement for catering (Edge Hill University)	£150
Host institute reimbursement for catering (Cumbria)	£150
Host institute reimbursement for catering, Training Day (Uni of Manchester)	£400
Travel expenses for teachers and advisers attending training day.	£100
Art of Being Brilliant Speaker.	£1500
Member's Stationary packs (Bags, Folders, Pens).	£150
First Aid Training	£1020
Gifts for exiting committee members	£50
<b>Total committed spend to date :</b>	<b>£3520</b>

### Future Spend:

Meeting and Training Day provision  
Marketing Collateral  
Accredited Training Opportunities  
Mentoring Training

### Future Plans:

Mentoring Network to begin Jan 2019  
First Aid at Work - One Day Training  
Social Media  
Online Resource Sharing

### Dates for 2019 Regional Meetings:

January (as part of HELOA Annual Conference)  
May (Dates and location TBC)  
September (Dates and location TBC)  
December (Dates and location TBC)

### HELOA North West and Northern Ireland Membership

Following the national membership update at the end of 2018, the HELOA North West and Northern Ireland Group currently has 196 individual members across 17 member HEIs:

List of Regional institutions	
	Bolton University
University of Liverpool	University of Manchester
Liverpool John Moores University	University of Central Lancaster
Hope University	Lancaster University
University of Chester	University Centre at Blackburn College
Salford University	Blackpool and The Fylde College
Queens University Belfast	Manchester Metropolitan University
Edge Hill University	University of Cumbria
UCEN (The Manchester College)	Myerscough College

**Jonathan Atkinson**  
**HELOA North West & Northern Ireland Chair**



## HELOA (Scotland) Annual Report 2019

### Group Committee Officers

Committee Position	Name	Institution
<b>Chair</b>	Ali Clark	University of Dundee
<b>Vice Chair</b> (Administration)	Joanna Taylor	University of Strathclyde
<b>Vice Chair</b> (Partnerships)	Louise Irving	University of Abertay
<b>Vice Chair</b> (Training)	Heather Black	University of Strathclyde
<b>Vice Chair</b> (Finance)	Mari Higginbotham	Heriot-Watt University
<b>Web Engagement Officer</b>	Ysabelle Graham-Smith	Queen Margaret University

### 2018 Group Meetings

<b>Date of Meeting</b>	<b>Wednesday 14<sup>th</sup> February 2018</b>
<b>Location</b>	<b>University of Strathclyde</b>
<b>Number of Attendees / Institutions</b>	<b>18 attendees – 12 institutions</b>
<b>Summary of activity</b>	<p>Plans for the HELOA Scotland Conference in May were revealed. Al-Maktoum College of Higher Education had approached HELOA Scotland about joining HELOA. Unfortunately as a private provider this was not possible.</p> <p>Tracey Kerr (Vice Chair Partnerships) stepped down at this meeting, with Louise Irving taking over.</p> <p>At this meeting concerns were raised that the booking for the 2018 Scottish UCAS events had STILL not gone live.</p>

<b>Date of Meeting</b>	<b>Thursday 10<sup>th</sup> May 2018</b>
<b>Location</b>	<b>University of Dundee</b>
<b>Number of Attendees / Institutions</b>	<b>34 attendees – 12 institutions</b>
<b>Summary of activity</b>	<p>This meeting was incorporated into our biennial HELOA Scotland Conference.</p> <p>50 HELOA members had attended the Conference, including a member from the North East region.</p> <p>Sessions included 'Nudge Theory', 'Future Career Aspirations in HE', 'Event Management', 'Converting your UG students in PG students' and a number of teacher panel sessions.</p>

<b>Date of Meeting</b>	<b>Friday 2<sup>nd</sup> November 2018</b>
<b>Location</b>	<b>University of Abertay</b>
<b>Number of Attendees / Institutions</b>	<b>24 attendees – 12 institutions</b>
<b>Summary of activity</b>	Initially the date for this meeting was set for the end of September, however due to only 8 attendees being able to managing this date, a new date was circulated resulting in 24 attendees. Concerns were raised at the meeting about the fact no date had been set for the local organiser wash-up meeting for the UCAS events, and the fact there had only been an 11-day window for institutions to register for Scottish UCAS exhibitions in 2018. Capacity issues at certain events, namely the Glasgow UCAS were raised and would be fed back to UCAS via Claire Forsman. Aberdeen was selected as the next host city for the HELOA Scotland Conference in 2020.

#### **UCAS Conventions held in the region:**

12 UCAS Higher Education Exhibitions were held over 13 days from August through to October.

- 30 August Tayside
- 04 September Edinburgh
- 05 September Borders
- 06 September Dumfries & Galloway
- 10 September Fife
- 12 September Moray
- 13 September Highlands
- 18 September Glasgow
- 19 September Forth Valley
- 20 September Lanarkshire
- 25 September Aberdeen
- 2+3 October Ayshire

#### **Publications/Events (if any)**

- On 9<sup>th</sup> and 10<sup>th</sup> May 2018, the University of Dundee hosted the HELOA Scotland Conference, which is a biennial.
- The Scotland group work very closely with Skills Development Scotland (SDS), and with the Student Awards Agency for Scotland (SAAS).
- Claire Forsman (University of Edinburgh) sits on the national UCAS Organisers Group.
- A PDF version of the Open Day poster was produced this year by our Web Engagement Officer and circulated to all Scottish secondary schools and Skills Development Scotland contacts.

## Challenges

The Scotland Group experienced some challenges with UCAS during 2018. The booking form for registering to exhibit at Scottish UCAS exhibitions 2018 went live on 30<sup>th</sup> April, with an 11-day window in which institutions had to complete this. The booking form for all other 2018 events had gone live in September 2017. As yet, no booking form has been issued for the 2019 Scottish events.

Skills Development Scotland, who work in collaboration with local organisers and UCAS to co-ordinate most Scottish UCAS exhibitions, announced in November 2018 that going forward they would no longer have an active role in the running of these events. The main concern is the future of events that are currently held out-with Higher Education Institution campuses.

The UCAS local organisers' meeting for Scotland, scheduled for 30<sup>th</sup> January, has been cancelled this week by UCAS with no planned date as yet for the rescheduled meeting.

## Special Mentions

Particular thanks go to each of our outgoing committee members, and the work they continue to do for the Group:

Thanks to Tracey Kerr (University of Stirling) who was the previous Vice-Chair (Partnerships). Tracey has had to deal with a number of challenges during her time in this role and has done a sterling job.

Mari Higginbotham (Heriot-Watt University) came to the end of her term of office as Vice Chair (Finance) in June, having done a great job over the past two years. Due to the changes implemented by HELOA UK, this role no longer exists.

Special thanks go to colleagues in the HELOA Scotland Conference Planning Group who organised a fantastic event in May 2018, with a wide array of break-out sessions. Feedback received included *'Best training conference I have been to in 15 years!'*

Thanks go to University of Strathclyde, University of Dundee, and the University of Abertay for their generosity in hosting the 2018 HELOA Scotland meetings.

Congratulations to our Vice-Chair (Administration), Joanna Taylor (formerly Craig), who got married to Nick in November! Also to our Vice-Chair (Partnerships), Louise Irving, who recently celebrated a special birthday.

## Finance

HELOA UK provides a funding pot that group chairs can bid on to support regional activity. In 2018 the Scotland Group used this money for the following:

<b>Purpose</b>	<b>Amount</b>
Gifts to outgoing committee members	£50.00
HELOA Scotland Conference	£1,000.00
Catering costs associated with meetings	£450.00
<b>Total committed spend to date</b>	<b>£1,500.00</b>
:	

## Future Plans

Two of the Group Committee roles will be advertised in Spring 2019, the current Vice-Chair (Training) completes her term in May, and the Chair in July.

### Dates for 2019 Regional Meetings:

- February 2019                      Glasgow Caledonian University
- May 2019                              TBC
- October 2019                        TBC

### HELOA (Scotland) Membership

Following the national membership update at the end of 2018, the HELOA Scotland Group currently has 96 individual members across 16 member HEIs:

<b>List of Regional institutions</b>	University of Dundee
Edinburgh Napier University	University of Edinburgh
Glasgow Caledonian University	University of Glasgow
Heriot-Watt University	University of St Andrews
Queen Margaret University	University of Stirling
Robert Gordon University	University of Strathclyde
Scotland's Rural College	University of the Highlands and Islands
University of Aberdeen	University of the West of Scotland
University of Abertay	

Ali Clark  
HELOA Scotland Chair  
January 2019

## HELOA South East Annual Report 2019

### Group Committee Officers

<b>Committee Position</b>	<b>Name</b>	<b>Institution</b>
<b>Chair</b>	Gail Alani	University of Southampton
<b>Vice Chair (Administration)</b>	Victoria Patel	University of Portsmouth
<b>Vice Chair (Training &amp; Partnerships)</b>	Sharon Hardy	University of Kent
<b>Vice Chair (Training &amp; Partnerships)</b>	Mel Lawrence*	University of Brighton

\* Currently on Maternity leave until June 2019.

### 2018 Group Meetings

<b>Date of Meeting</b>	<b>7<sup>th</sup> February 2018</b>
<b>Location</b>	<b>Royal Holloway, University of London</b>
<b>Number of Attendees / Institutions</b>	<b>17 attendees from 12 institutions</b>
<b>Summary of activity</b>	<ul style="list-style-type: none"> <li>• Regional meeting</li> <li>• Update from HELOA conference and AGM</li> <li>• UCAS working Group Update</li> <li>• Student Finance update</li> <li>• Small discussion groups facilitated by group chair and VC training &amp; partnerships</li> </ul>

<b>Date of Meeting</b>	<b>16<sup>th</sup> May 2018</b>
<b>Location</b>	<b>University of Oxford</b>
<b>Number of Attendees / Institutions</b>	<b>19 attendees from 10 institutions</b>
<b>Summary of activity</b>	<ul style="list-style-type: none"> <li>• Regional meeting</li> <li>• UCAS working Group Update</li> <li>• Student Finance update</li> <li>• BTEC Qualification Changes (David Mackay, Pearsons)</li> <li>• Teachers' Guide and Survey (Jon Cheek, UniTasterDays)</li> </ul>

<b>Date of Meeting</b>	<b>17<sup>th</sup> October 2018</b>
<b>Location</b>	<b>University of Portsmouth</b>
<b>Number of Attendees / Institutions</b>	<b>16 attendees from 11 Institutions</b>
<b>Summary of activity</b>	<ul style="list-style-type: none"> <li>• Regional meeting</li> <li>• UCAS working Group Update</li> <li>• Student Finance update</li> <li>• The International Baccalaureate Careers-related Programme (IBCP), Peter Fidczuk</li> <li>• Right4me webinars, Rob Cullis, Channel Talent</li> </ul>

**UCAS Conventions held in the region:**  
Surrey, Hampshire and Kent.

### **Publications / Events**

Details of training offered at regional meetings is provided above. In addition to this, we have organised a SE/SW HELOA Training Day for the past 4 years – an event which is jointly organised by the SE & SW VCs for Training. This year's event was held on Wednesday 12 December at Bournemouth University Lansdowne Campus. The programme included a Welcome and Icebreaker Christmas quiz, Keynote Speech from Robbie Pickles and a session on using data run by the Office for Students, plus breakout sessions on Developing Effective Relationships with Schools, Schools Careers Strategy & Gatsby Benchmarks, Sustained Engagement Programmes, How to Engage Students in Presentations, and Working with Faculty & Academic Colleagues. Approximately 60 delegates from across both regions attended.

The South East currently has no regional publications

### **Challenges**

The biggest challenge is probably attendance at meetings. We have had between 16 and 19 members attend each meeting in 2018, less than 10% of the regional membership.

### Special Mentions

Special thanks to Shannon Hardy for her collaborative work with the SW region in organising and delivering a very successful Training Day in December 2018.

### Finance

HELOA UK provides a funding pot that group chairs can bid on to support regional activity. In 2018 the South West Group used this money for the following:

Purpose	Amount
Joint training day: South West and South East Group	£2,000
Group meetings: catering and speaker costs	£450 (based on £150 each for May, Oct & Feb meetings)
<b>Total committed spend to date :</b>	<b>£2,450</b>

### Future Plans

SE Regional Meetings in 2019 will take place on the following dates:

- Wednesday 13 February
- Wednesday 15 May
- Wednesday 25 September
- The SE/SW Training Day will be held again in December 2019 but exact date is yet tbc.

### South West Membership

Following the national membership update at the end of 2018, the HELOA South West Group currently has 209 individual members across 14 member HEIs:

### List of Regional institutions:

List of regional institutions	
Buckinghamshire New University	University of Surrey
Canterbury Christ Church University	University of Sussex
Oxford Brookes University	University of Southampton
Royal Holloway, University of London	University of Winchester
Solent University Southampton	
University of Brighton	
University of Chichester	
University of Kent	
University of Oxford	
University of Reading	

Gail Alani  
HELOA South East Chair  
December 2018





## HELOA South West Annual Report 2019

### Group Committee Officers

Committee Position	Name	Institution
Chair	Rebecca Oliver	Bournemouth University
Vice Chair (Administration)	Sarah Byard	Bath Spa University
Vice Chair (Training)	JJ Clark	University Centre Weston
UCAS Working Group Rep	Christina Hardie	Cornwall College

### 2018 Group Meetings

<b>Date of Meeting</b>	<b>January 2018</b>
<b>Location</b>	<b>National Conference, Stratford-upon-Avon</b>
<b>Number of Attendees / Institutions</b>	
<b>Summary of activity</b>	<ul style="list-style-type: none"> <li>• Overview of HELOA regional meetings for those who haven't previously attended</li> <li>• Discussion re: 2018 dates and venues</li> <li>• Planning and preparation for the Conference</li> </ul>

<b>Date of Meeting</b>	<b>22nd February 2018</b>
<b>Location</b>	<b>University of Bath</b>
<b>Number of Attendees / Institutions</b>	<b>22 attendees from 11 institutions</b>
<b>Summary of activity</b>	<ul style="list-style-type: none"> <li>• HELOA National Conference: reflection and feedback</li> <li>• The use of technology in facilitating workshops (Rob Armstrong Haworth, Bath Spa University)</li> <li>• How to embed evaluation into recruitment &amp; WP strategies (Naomi Clements, Southern Universities Network)</li> </ul>

<b>Date of Meeting</b>	<b>15th May 2018</b>
<b>Location</b>	<b>University of Exeter</b>
<b>Number of Attendees / Institutions</b>	<b>22 attendees from 11 Institutions</b>
<b>Summary of activity</b>	<ul style="list-style-type: none"> <li>• 'Blurred Boundaries – Encouraging greater dialogue between Student Recruitment and Widening Participation' (Chris Bates, Lancaster University)</li> <li>• Sharing best practice: student ambassador databases (Phil Holley, Bath Spa University)</li> <li>• Group discussion: Degree Apprenticeships</li> </ul>

<b>Date of Meeting</b>	<b>3rd September 2018</b>
<b>Location</b>	<b>Bournemouth University</b>
<b>Number of Attendees / Institutions</b>	<b>16 attendees from 8 institutions</b>
<b>Summary of activity</b>	<ul style="list-style-type: none"> <li>• Student Finance update (Ben Rutter, SLC)</li> <li>• Group discussion: Student Ambassador schemes</li> <li>• Group discussion: Summer Schools</li> <li>• UCAS working group updates</li> </ul>

### **UCAS Conventions held in the region:**

Bath, Exeter, Cornwall and Dorset

### **South West & South East Training Day – Wednesday 12 December 2018- Bournemouth University**

We continue to work collaboratively with our colleagues in the South East to deliver a one-day training opportunity in December. Content for the 2018 event included:

- **Key-note speakers:**
  - The Future of Higher Education – Robbie Pickles, Head of Student Recruitment at the University of Bath & HELOA UK Chair
  - Using Data to Widen Access to Higher Education – Maggie Smart, Principal Analyst, Office for Students
  - Successes and Challenges of a National Collaborative Outreach Programme (NCOP) – Naomi Clements, Southern Universities Network
- **Workshop sessions:**
  - Developing Effective Relationships with School – Karl Devincenzi, University of Exeter
  - Schools Careers Strategy and Gatsby Benchmarks – Ruth Boyce, University of Winchester
  - Sustained Engagement Programmes – Amy Oatway, University of Surrey
  - How to Engage Students in Presentations – Ciara Newby, University of Bath
  - Working with Faculty and Academic Colleagues – Rebecca Bartle-Gardner and Trudy Ing, Oxford Brookes University

### **SW HE Advisers days**

Members continue to support Teachers and Adviser events across the region (Exeter, Falmouth, Bath & Bristol and Bournemouth)

### **Challenges**

September date to be reconsidered due to minimal availability and engagement across the region

### **Special Mentions**

We would like to thank Jade Whymark, outgoing Vice Chair Administration for all of her hard work in her post.

Also, a huge thank you to JJ Clark and his SE counterpart, Shannon Moss, for delivering on a highly successful joint training day for the SW and SE group. It was a really well attended event with a great range of speakers.

### Finance

HELOA UK provides a funding pot that group chairs can bid on to support regional activity. In 2018 the South West Group used this money for the following:

Purpose	Amount
Joint training day: South West and South East Group	£2,000
Group meetings: catering and speaker costs	£400
<b>Total committed spend to date :</b>	<b>£2,400</b>

### Future Plans

Dates for 2019 Regional Meetings are tbc

### South West Membership

Following the national membership update at the end of 2018, the HELOA South West Group currently has 157 individual members across 18 member HEIs:

#### List of Regional institutions:

AECC
Arts University Bournemouth
Bath Spa University
Bournemouth University
Cornwall College
Plymouth College of Art
Plymouth Marjon University
Plymouth University
Royal Agricultural University
Somerset College
Truro College
University Centre Weston
University College Falmouth
University of Bath
University of Bristol
University of Exeter
University of Gloucestershire
University of the West of England

**Rebecca Oliver**  
**HELOA South West Chair**  
**December 2018**

## HELOA Wales | Cymru Annual Report 2019

### Group Committee Officers

Committee Position	Name	Institution
Chair	Rebecca Bowen	University of South Wales
Vice Chair (Administration)	Alex Kennedy	University of South Wales
Vice Chair (Partnerships and External Relations)	Cathy Piquemal	Aberystwyth University
Vice Chair (Training)	Vacant	n/a

### 2018 Group Meetings

<b>Date of Meeting</b>	<b>Wednesday 24 January 2018</b>
<b>Location</b>	<b>Stratford-upon-Avon</b>
<b>Number of Attendees / Institutions</b>	<b>5 attendees / 4 institutions</b>
<b>Summary of activity</b>	<ul style="list-style-type: none"> <li>• Update from UK Vice-chair (Finance)</li> <li>• Group meeting – key discussion points:               <ul style="list-style-type: none"> <li>• Improving attendance from Wales at AGM and Conference</li> <li>• Re-engaging members</li> <li>• Rebranding HELOA Wales materials</li> <li>• Location of 2018 meetings</li> <li>• Changes to meeting format (Training/speaker AM; Meeting PM)</li> </ul> </li> </ul>

<b>Date of Meeting</b>	<b>Friday 11 May 2018</b>
<b>Location</b>	<b>Aberystwyth University</b>
<b>Number of Attendees / Institutions</b>	<b>19 attendees / 8 institutions</b>
<b>Summary of activity</b>	<ul style="list-style-type: none"> <li>• Discussion/feedback groups (Training; Partnerships; Things HELOA does well; Things HELOA could do better)</li> <li>• Presentation by Jon Legg (Student Loans Company)</li> <li>• Group meeting – key discussion points:               <ul style="list-style-type: none"> <li>• HELOA members attending meetings outside their own region</li> <li>• Confirm attendance at Skills Cymru 2018</li> <li>• Approve revised HELOA Wales banner stands</li> </ul> </li> </ul>

<b>Date of Meeting</b>	<b>Friday 23 September 2018</b>
<b>Location</b>	<b>Cardiff University</b>
<b>Number of Attendees / Institutions</b>	<b>11 attendees / 7 institutions</b>
<b>Summary of activity</b>	<ul style="list-style-type: none"> <li>• Teachers Panel</li> <li>• Presentation by Jon Legg (Student Loans Company)</li> <li>• Group meeting – key discussion points: <ul style="list-style-type: none"> <li>• Upcoming vice-chair elections</li> <li>• National conference feedback – greater consideration of Wales and Welsh issues</li> <li>• UCAS Working Group representative</li> </ul> </li> </ul>

<b>Date of Meeting</b>	<b>Friday 7 December 2018</b>
<b>Location</b>	<b>Royal Welsh College of Music &amp; Drama</b>
<b>Number of Attendees / Institutions</b>	<b>11 attendees / 5 institutions</b>
<b>Summary of activity</b>	<ul style="list-style-type: none"> <li>• Presentation by Jon Cheek (UniTasterDays)</li> <li>• Roundtable discussion on HE events</li> <li>• Presentation by Jon Legg (Student Loans Company)</li> <li>• Group meeting – key discussion points: <ul style="list-style-type: none"> <li>• Payment of invoices (membership and Skills Cymru)</li> <li>• HELOA Wales   Cymru Conference 2019</li> <li>• Skills Cymru 2018 feedback and 2019 events</li> </ul> </li> <li>• Festive lunch and drinks</li> </ul>

#### **UCAS Conventions held in the region:**

- North East Wales – Wrexham Glyndŵr University
- West Wales – University of Wales Trinity Saint David (Carmarthen)
- Cardiff – Cardiff Metropolitan University
- North West Wales – Bangor University

#### **Publications/Events**

- **HELOA Wales Open Day poster** – produced in May and circulated to circa 800 schools and colleges.
- **HELOA Wales banner stands** - English and Welsh banner stands revised with new HELOA branding for use at joint events, such as Skills Cymru.
- **Skills Cymru 2018** – four institutions represented on ‘HE in Wales’ stand at Skills Cymru Cardiff (10 and 11 October) and six institutions represented at Skills Cymru Llandudno (17 and 18 October).

#### **Challenges**

- Group Vice-chair (Training) position remains vacant after two calls for nominations.
- Engaging membership and increasing number of attendees at group meetings and at regional and national training opportunities.

#### **Special Mentions**

A big thank-you to the committee - Alex, Dewi, Luned and Cathy - for their hard work and support during my first year as Group Chair. I look forward to working to further raise the profile of the work of HELOA Wales | Cymru and organising another successful biennial training conference in 2019.

## Finance

HELOA UK provides a funding pot that group chairs can bid on to support regional activity. In 2018 the Wales | Cymru Group used this money for the following:

Purpose	Amount
2018 Open Day poster (design and print)	£810.00
2018 Open Day poster (postage)	TBC
Revised banner stands (design and print)	£246.90
Catering at May and September meetings	£300.00
Teachers panel expenses	£13.50
Skills Cymru – Cardiff	£3132.00 ( <i>institutions to reimburse HELOA UK</i> )
Skills Cymru – Llandudno	£1884.00 ( <i>institutions to reimburse HELOA UK</i> )
<b>Total committed spend to date: £1370.40</b> ( <i>excluding Skills Cymru costs</i> )	<b>£1370.40</b>

## Future Plans

- Plan and deliver a successful HELOA Wales | Cymru Training Conference at Bangor University in May 2019.
- Work with newly elected Vice-chair (External Relations and Partnerships) to develop working relationship with relevant bodies.
- Raise the profile of HELOA Wales | Cymru with teachers and advisers.

## Provisional Dates for 2019 Regional Meetings:

- Wednesday 23 January – Stratford-upon-Avon
- Wednesday 22 May – Student Finance Wales Offices, Llandudno Junction
- Friday 20 September – TBC
- Friday 6 December - TBC

## HELOA Wales | Cymru Membership

Following the national membership update at the end of 2018, the HELOA Wales | Cymru Group currently has 73 individual members (including 4 honorary members) across 9 member HEIs:

List of Regional institutions	
	Royal Welsh College of Music & Drama
Aberystwyth University	Swansea University
Bangor University	University of South Wales
Cardiff University	University of Wales Trinity Saint David
Cardiff Metropolitan University	Wrexham Glyndŵr University

Rebecca Bowen  
HELOA Wales | Cymru Chair  
December 2018